

CHRISTIAN FAMILY SERVICE CENTRE

INDEPENDENT PRACTITIONER'S ASSURANCE REPORT

AND

INCOME AND EXPENDITURE ACCOUNT

For Flag Day held on 12 May 2018

Public Subscription Permit No. FD/T003/2018

Andrew Hung & Co.

洪宏信會計師事務所
Certified Public Accountants
Hong Kong

**CHRISTIAN FAMILY SERVICE CENTRE
TERRITORY-WIDE FLAG DAY HELD ON 12 MAY 2018
(PUBLIC SUBSCRIPTION PERMIT NO. FD/T003/2018)**

CONTENTS

	Pages
INDEPENDENT PRACTITIONER'S ASSURANCE REPORT	1-3
INCOME AND EXPENDITURE ACCOUNT	4
NOTES TO ACCOUNT	5



ANDREW HUNG & CO.

Certified Public Accountants (Practising)

洪宏信會計師事務所

Unit 1301, Chung Nam Building,
1 Lockhart Road, Wanchai,
Hong Kong

香港灣仔駱克道一號
中南大廈1301室

Tel: (852) 3113 4818
Fax: (852) 3113 5282
Email: info@aghcpa.com.hk
Website: www.aghcpa.com.hk

**INDEPENDENT PRACTITIONER'S ASSURANCE REPORT
TO THE DIRECTORS OF
CHRISTIAN FAMILY SERVICE CENTRE ("the Centre")**

Public Subscription Permit No. FD/T003/2018

Pursuant to the conditions stated in the Public Subscription Permit issued by the Social Welfare Department of the Government of the Hong Kong Special Administrative Region ("SWD"), we have been requested to report on the attached income and expenditure account of the Centre's territory-wide flag day fund-raising activity held on 12 May 2018 ("the Event").

Responsibilities of the Directors

The Directors are responsible for preparing the attached income and expenditure account in accordance with the basis of preparation set out in note 2, setting out the gross subscriptions raised from the Event and the expenses incurred in connection with the Event, in order to comply with the conditions stated in the Public Subscription Permit issued by the SWD. This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and presentation of the income and expenditure account so that it reflects the subscriptions raised and expenses incurred in connection with the Event and is free from material misstatement.

Our Independence and Quality Control

We have complied with the independence and other ethical requirements of the Code of Ethics for Professional Accountants issued by the Hong Kong Institute of Certified Public Accountants ("HKICPA"), which is founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behavior.

The firm applies Hong Kong Standard on Quality Control 1 and accordingly maintains a comprehensive system of quality control including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.



ANDREW HUNG & CO.

Certified Public Accountants (Practising)

洪宏信會計師事務所

Unit 1301, Chung Nam Building,
1 Lockhart Road, Wanchai,
Hong Kong

香港灣仔駱克道一號
中南大廈 1301 室

Tel: (852) 3113 4818
Fax: (852) 3113 5282
Email: info@aghcpa.com.hk
Website: www.aghcpa.com.hk

**INDEPENDENT PRACTITIONER'S ASSURANCE REPORT
TO THE DIRECTORS OF
CHRISTIAN FAMILY SERVICE CENTRE ("the Centre")**

Practitioner's Responsibilities

Our responsibility is to form a conclusion on the attached income and expenditure account, based on our engagement, and to report our conclusion to you.

We conducted our engagement in accordance with Hong Kong Standard on Assurance Engagements 3000 (Revised), "Assurance Engagements Other Than Audits or Reviews of Historical Financial Information" and with reference to Practice Note 850, "Reporting on Flag days and General Charitable Fund-raising Activities Covered by Public Subscription Permits issued by the Social Welfare Department" issued by the HKICPA. We have planned and performed our work to obtain limited assurance for giving our conclusion below.

The work undertaken in connection with this engagement is less in scope than an audit conducted in accordance with Hong Kong Standards on Auditing and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

Our engagement included carrying out limited procedures for obtaining sufficient appropriate evidence to be able to draw a conclusion, such as inquiries primarily of persons responsible for financial and accounting matters, analytical procedures applied to financial data and other procedures we considered necessary. The procedures performed in a limited assurance engagement vary in nature and timing from, and are less in extent than for, a reasonable assurance engagement. Consequently, the level of assurance obtained in a limited assurance engagement is substantially lower than the assurance that would have been obtained had a reasonable assurance engagement been performed.

Inherent Limitations

Due to the nature of cash receipts and expenses relating to the Event, it was not practicable for us to determine whether the income and expenditure account and the books and records of the Centre include all transactions relating to the Event. It was impracticable for us to quantify the potential impact of this on the income and expenditure account. Accordingly, our report relates solely to the income and expenditure account prepared from transactions that have been recorded in the Centre's books and records.

**INDEPENDENT PRACTITIONER'S ASSURANCE REPORT
TO THE DIRECTORS OF
CHRISTIAN FAMILY SERVICE CENTRE ("the Centre")**

Conclusion

Based on the foregoing, we report that nothing has come to our attention that causes us to believe that the attached income and expenditure account does not reflect, in all material respects, the gross subscriptions raised and the expenses incurred by the Centre in respect of the Event that have been recorded in its books and records made available to us in accordance with the basis of preparation set out in note 2.

Intended Users and Purpose

This report is intended solely for the purpose of assisting the Centre to satisfy the conditions stated in the Public Subscription Permit issued by SWD in connection with the Event and is not intended to be, and should not be, used for any other purpose. We agree that a copy of this report may be provided to the Director of Social Welfare without further comment from us.

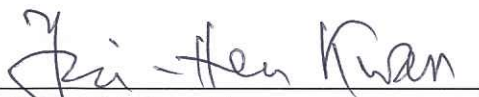


Andrew Hung & Co.
Certified Public Accountants
Hong Kong
2 August 2018

CHRISTIAN FAMILY SERVICE CENTRE
TERRITORY-WIDE FLAG DAY HELD ON 12 MAY 2018
(PUBLIC SUBSCRIPTION PERMIT NO. FD/T003/2018)
INCOME AND EXPENDITURE ACCOUNT
(Expressed in Hong Kong Dollars)

	HKD
Income	
Street collections	1,910,094.28
Other forms of appeals	348,073.65
	<u>2,258,167.93</u>
Expenditure	
Auditors' remuneration	1,800.00
Advertising	8,700.20
Donations bags	39,359.66
Souvenirs for volunteers	26,430.00
Printing and stationery	51,676.16
Postage	21,661.30
Transportation	8,478.20
Preparation and promotion	33,937.64
Miscellaneous	13,909.36
	<u>205,952.52</u>
Surplus	<u><u>2,052,215.41</u></u>

Approved and authorised by Board of Directors on 2 August 2018



Kwan Yui Huen, Alex
Chairman



Li Yat Shing, Daniel
Vice-chairman

**CHRISTIAN FAMILY SERVICE CENTRE
TERRITORY-WIDE FLAG DAY HELD ON 12 MAY 2018
(PUBLIC SUBSCRIPTION PERMIT NO. FD/T003/2018)
NOTES TO ACCOUNT**

1. OBJECTIVE

The objective of the Event was to raise funds for:-

- (1) Children and Family Services: developing support services for disadvantaged families and families affected by domestic violence;
- (2) Youth Services: developing services for self-exploration and social participation for the youth;
- (3) Elderly Services: enhancing support services for elderly with dementia and developing services for retirees and older peoples to keep them healthy and active;
- (4) Rehabilitation Services: enhancing support services for people with intellectual and physical disabilities; and
- (5) Community Development Services: developing community development services for new arrivals and underprivileged groups

2. PRINCIPAL ACCOUNTING POLICIES

Basis of preparation

The income and expenditure account has been prepared on an accruals basis. Only costs directly attributable to the Event are recognized as expenditure.

3. SIGNIFICANT ACCOUNTING POLICIES

Revenue recognition

Income from street donations and other forms of appeals from flag day is recognised on a cash receipt basis.